

**Listing Services Packages****MLS Input****Document Prep****Tasks List****Pre-Listing****\$75****\$75**

<b>Listing Agreement sent out for signatures</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>State &amp; Brokerage required disclosures filled out and sent for signatures</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Brokerage required forms and documents completed and sent out for signatures</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Upload and submit all documentation to Brokerage Compliance</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Enter Listing into MLS</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Upload photos to MLS</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Upload any disclosures or supporting documents to MLS</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Add virtual tour links if any, to MLS</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Set up ShowingTime or a centralized showing system</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Our Same Day GUARANTEE:** *If you submit the information & photos by noon, we will have your listing processes that same day!*

**Listing Services are only available Monday through Friday, 8 am - 3 pm (CST), and must be paid in full at submission.** Please submit your information as soon as possible so that your listing is completed the same day!